

IPPS-A CRM

OPM Provider Group = NGGA G-1 OFFICER PERSONNEL BRANCH

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| MMM = MONTH XXX = MSC NAME Name = Soldier's Lname, Fname, Mname | EXAMPLES OCT FRB - UVP 78th TC O345 SMITH, JOHN MARK INIT ROTC R&R SMITH, JANE SUE TIG 648TH 2LT Park, Peter |
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INITIAL APPOINTMENTS

| Problem Summary Format | Description Format |
|--|---|
| | |
| INIT SPEC XXX MC Name | Initial Appointment, Medical Corps |
| INIT SPEC XXX DC Name | Initial Appointment, Dental Corps |
| INIT SPEC XXX MS Name | Initial Appointment, Medical Service |
| INIT SPEC XXX AN Name | Initial Appointment, Army Nurse |
| INIT SPEC XXX VC Name | Initial Appointment, Veterinary Corps |
| INIT SPEC XXX SP Name | Initial Appointment, Medical Specialty Corps |
| INIT SPEC XXX JA Name | Initial Appointment, Judge Advocate |
| INIT SPEC XXX CH Name | Initial Appointment, Chaplain |
| | |
| MMM FRB - WOC APEAR XXX Name | WOC Appearance |
| MMM FRB -INIT OCS XXX Name | Initial Appointment, OCS graduate |
| INIT WOCS XXX Name | Initial Appointment, WOCS graduate |
| INIT DIRCOMM XXX Name | Direct Commission |
| INIT ROTC XXX Name | Initial Appointment, ROTC graduate |
| | |
| MMM FRB -INIT REAPT SPEC TO BASIC XXX Name | Reappointment from Specialty Branch to Basic Branch |
| MMM FRB -REAPT XXX Name | Initial Appointment after BIS |
| INIT TRF FR USAR XXX Name | AC to RC/USAR/IRR to ARNG |

PROMOTION and MISCELLANEOUS CHANGES

| Problem Summary Format | Description Format |
|--|---|
| | |
| TIG XXX Rank Last Name, First Name | Time in Grade Promotion O1 to O2/W1 to W2 |
| EXT XXX Rank Last Name, First Name | Extension Request for Promotion O1 to O2/W1 to W2 |
| NON REC XXX Rank Last Name, First Name | Non-Recommendation for Promotion O1 to O2/W1 to W2 |
| MMM FRB -UVP XXX O345 Name | Unit Vacancy Promotion to O3, O4 or O5 |
| MMM FRB -UVP XXX O6 Name | Unit Vacancy Promotion to O6 |
| MMM FRB -UVP XXX W345 Name | Unit Vacancy Promotion to W3, W4 or W5 |
| MMM FRB -UVP XXX AGR W/O Name | Unit Vacancy Promotion, T10/32 AGR |
| | |
| DAPA XXX Grade Name | AGR DA Promotion after selection and assignment |
| DAPM XXX Grade Name | MDAY DA Promotion after selection and assignment |
| | |
| MMM FRB -MISC BRCH/MOSCH XXX Name | Officer Branch Transfer to... / WO MOS Change to... |
| MISC IST XXX Name | InterState Transfer |
| MISC MRD EXT XXX Name | NGB HRH-O approved MRD Extension |
| MISC REV/AMEND XXX Name | Orders Revocation or Amendment |

Updated as of October 2023

NAMING CONVENTION

| * PDF Portfolio: RANK, LAST NAME, FIRST NAME - PKT TYPE | |
|---|-------------------------|
| FORM | NAME SAVED DOCUMENTS |
| Birth Certificate | BC |
| Certified Record Brief | SRB |
| Checklist | Checklist |
| Civilian Education | Transcript YYYYMMDD |
| Commander's Recommendation Memo | Recommendation Memo |
| DA FORM 1059 | 1059 |
| DA FORM 4187 | DA 4187 |
| DA Form 5252 | Citizen Doc |
| DA FORM 71 | DA 71 |
| DA Select memo | DA Select Memo |
| DD FORM 214 | DD 214 YYYYMMDD |
| DD FORM 2808 | CHAP II |
| Determination of Eligibility Memo | Eligibility Memo |
| Discharge Order | DISC ORD |
| Discrepancy Memo | Letter to the President |
| Enlisted Evaluation Report | NCOER YYYYMMDD |
| GA ARNG FORM 0147-R-E | GA 0147 |
| GA ARNG FORM 0227-R | GA 0227 |
| Height and Weight Statement | HTWT |
| IMR | IMR |
| Letter of Explanation to the President | Letter to the President |
| Naturalization Memo | Citizen Doc |
| NGB Endorsement Memo Title 10 | Endorsement Memo |
| NGB Form 0122E | NGB 0122 |
| NGB FORM 62E | 62E |
| NGB FORM 22 | NGB 22 |
| NGB FORM 337 | 337 |
| NGB Form 78 | NGB 78 |
| OCS Graduation Certificate | OCS CERT |
| Officer Evaluation Report | OER YYYYMMDD |
| PCA /Assignment Order | PCA Order |
| Professional Licenses | License |
| Promotion Information Report | PIR |
| Proponent Predetermination Memo | SAO |
| RPAM | RPAM |
| ROTC Delegation Memo | ROTC Delegation Memo |
| Seperation Orders | DISC ORD |
| Security Clearance Verification Memo | Security Memo |
| Social Security Card | SSN CARD |
| Statement of Understanding | SOU |
| Transfer Order | PCA Order |
| Waiver | Waiver |
| WOCs Graduation Certificate | WOC CERT |

| PACKET TYPE | |
|-----------------------|-------------|
| BRANCH CHANGE | BRCH |
| DA PROM AGR | DAPA |
| DA PROM MDAY | DAPM |
| IST | IST |
| TIG OFF/WO PROMOTIONS | 2LT,W1 PROM |
| MOS CHANGE | MOSCH |
| MRD | MRD |
| OCS | OCS |
| REAPPOINTMENT | RA |
| ROTC | ROTC |
| SPECIAL BRANCH | SB |
| UVP AGR | UVPA |
| UVP MDAY | UVPM |
| WOC ACCESSION | WOC2 |
| WOC APPEARANCE | WOC1 |

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